



## Announcing the 31<sup>st</sup> MMPDS Coordination Meeting

March 6-9, 2018

Atlanta (Buckhead) Georgia Embassy Suites

### Meeting Schedule

A detailed meeting schedule is attached and can also be found on the MMPDS website at [www.mmpds.org](http://www.mmpds.org).

#### *Noteworthy:*

- The Industrial Steering Group (ISG – members and invited guests only) and Government Steering Group (GSG - members and invited guests only) will meet separately beginning at 8:00 am on Tuesday, **March 6th**. At 2:45 pm, the ASG and MATSSG group meetings will begin, concurrently; and all meeting attendees are invited to attend as appropriate for your organization.
- Wednesday, **March 7th**, will begin with the Guidelines Task Group (GTG) meeting from 8:00 am to 3:00 pm. The ETWG meeting will take place at 3:15. An ETWG Agenda is forthcoming.
- Thursday, **March 8th**, multiple Task Group meetings will occur throughout the day.
- A lunch buffet is included with meeting fees on Tuesday, Wednesday, and Thursday.
- Friday, at 8:00 am, the General Coordination Committee (GCC) will take place. At 10:15 am, depending on need, the meeting will continue, OR, there will be a demo of the newest version of MIDAS. Meetings will conclude by noon.
- A sortable version of the Agenda Summary is available on both the member SharePoint site, or for non-members, it can be found at [www.mmpds.org](http://www.mmpds.org), under the tab for Meetings.

### Registration

Meeting attendees will receive a discounted rate for advanced registration if the completed Registration Form, including method of payment, is returned to Battelle before **February 12**. Registration rates can be found on the attached Meeting Registration Form. Credit Cards will not be charged until after the meeting has ended.

### Hotel Accommodations

The Embassy Suites' MMPDS Sleeping Room Group Rate is \$148.00 USD. **Cut-off date for reserving rooms is February 12**, assuming rooms are not sold out prior to that date. It is strongly recommended that you make your reservation as soon as possible before rooms run out.

To make your hotel reservation, follow this link:

<http://embassysuites.hilton.com/en/es/groups/personalized/A/ATLLXES-BAT-20180305/index.jhtml>

NOTE: if you want to reserve a room using any of the pre or post meeting days at the meeting rate, that reservation must be phoned in special. Please call Brittany Bowens at the Embassy Suites, 404-266-4828, Rates are offered for 3 days before and after the meeting, subject to availability.

You can also call in your reservation at 1-888-370-0985 and use Group Code "BAT", however they will not be able to give you the rate outside of the meeting dates.

There is a 24 hour cancellation policy. You must cancel by 3pm the day prior to arrival to avoid a cancellation fee of 1 night room and tax.

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**The Group room rate includes the following:**

- **Complimentary Hot Breakfast** – 6:30am to 9:00am (Note there will still be a continental breakfast at the meeting.)
- **Manager's Reception** - Free snacks and cold beverages from 5:30pm to 7:30 p.m.
- **Wireless Internet Access** – High speed Internet in all sleeping rooms and other areas.

Self-Parking is discounted to \$20.00 per day, and valet parking is \$32 day.

Check In Time: 3:00pm      Check Out Time: 12:00pm

A valid credit card and photo ID to be presented at check in.

**To learn more about the Embassy Suites Buckhead, click below:**

<http://embassysuites3.hilton.com/en/hotels/georgia/embassy-suites-by-hilton-atlanta-buckhead-ATLLXES/index.html>

**Questions?** Please email Anne Mundy at [mundya@battelle.org](mailto:mundya@battelle.org). We look forward to seeing you in Atlanta.



# 31st MMPDS Coordination Meeting Preliminary Schedule

March 6-9, 2018, Buckhead, Georgia

Time	Tuesday		Wednesday	Thursday		Friday
7:30-8:00	Continental Breakfast		Continental Breakfast	Continental Breakfast		Continental Breakfast
8:00-10:00	ISG (members only)	GSG (members only)	GTG	MTG	FTG	GCC (Include Report from Executive Board, Steering Groups, and Review of Items)
10:00-10:15	Break		Break	Break		Break
10:15-11:00	ISG (members only)	GSG (members only)	GTG	MTG	FTG	GCC continued or MIDAS demonstration as needed
11:00-12:00						
12:00-1:00	Lunch (buffet included in fee)		Lunch (buffet included in fee)	Lunch (buffet included in fee)		
1:00-2:30	Joint ISG/GSG (members only)		GTG	MTG	FTG	
2:30-2:45	Break		Break	Break		
2:45-3:00	ASG	MATSSG		ETWG	PSG	
3:00-3:15						
3:15-4:00						
4:00-5:00						
5:00-6:00	(ASG if needed)	Executive Board		FatWG		

**Key:**

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|--|--|
| ASG - Airframer Steering Group<br>ETWG - Emerging Technology Working Group<br>FatWG - Fatigue Working Group<br>FTG - Fastener Task Group<br>GCC - General Coordination Committee<br>GSG - Government Steering Group (members only) | GTG - Guidelines Task Group<br>ISG - Industry Steering Group (members only)<br>MATSSG- Materials and Test Services Steering Group<br>MTG - Material Task Group<br>PSG - Propulsion Steering Group<br>WWG - Welding Working Group |
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# 31st MMPDS Coordination Meeting Registration Form

## Embassy Suites Hotel

Buckhead (Atlanta) Georgia

March 6 through 9, 2018

### Register in advance and SAVE!

The advanced registration discount closes on February 12, 2018. The completed Meeting Registration Form, including information for method of payment, must be received at Battelle by this date in order to take advantage of the discounted rate.

Today's Date: \_\_\_\_\_

### Attendee Information:

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State, Zip Code, Country \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Please Click the Box before each Meeting in which you intend to participate.**

### Tuesday, March 6, 2018

- 8:00 am –ISG (Members Only)
- 8:00 am –GSG (Members Only)
- 1:00 pm - JOINT (GSG/ISG Members)
- 2:45 pm – MATSSG
- 2:45 pm – ASG

### Wednesday, March 7, 2018

- 8:00 am – GTG
- 1:00 pm – GTG
- 3:15 pm – ETWG

### Thursday, March 8, 2018

- 8:00 am – MTG
- 8:00 am – FTG
- 3:15 pm – PSG
- 3:15 pm – WWG
- 5:00 pm - FatWG

### Friday, March 9, 2018

- 8:00 am – GCC
- 10:15 am – GCC or Poss MIDAS demo

### MMPDS Steering Group Membership Status (please checkmark one):

Member

Non-Member

### REGISTRATION TYPE (Check One)

- General Attendance (2 or More Dates)
- One Day Only (Single Date of Meeting)

### Submit Registration Form via

**Email to:**

**Mundya@Battelle.org**

### RATES (includes buffet lunch on Tues, Wed, and Thur)

#### Prior to February 12, 2018

- Member - \$550 USD (2 or more dates)
- Member - \$300 USD (1 date)
- Non-Member - \$600 USD (2 or more dates)
- Non-Member - \$350 USD (1 Date)

#### After February 12, 2018

- Members & Non-Members
- \$700 USD (2 or more dates)
- \$400 USD (One Date)

### METHOD OF PAYMENT

- MasterCard
- Visa
- American Express
- Discover
- Check (Make out to Battelle)

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Amount USD: \_\_\_\_\_

Secure ID Code: \_\_\_\_\_ Zipcode for Billing Address: \_\_\_\_\_